

Making an Appointment with Student Health Services

Check-List

You will be asked for the following information when you call to make an appointment. Have it ready in advance

Legal and Preferred name

01

The receptionist will ask for you to provide both your legal name and the name you go by. This helps them find you in the RISD system and ensure your provider will call you the name you use.

Date of Birth

02

In the USA we ask for date of birth in the Month, Day, Year order. So when using dates instead of names make sure to be clear about which order you are using.

RISD ID Number

03

Your RISD ID number can be found on your ID card and on your Workday account

Phone number

04

If your phone number on your RISD Mediat Patient Portal is not a U.S. based number, you will need to provide them with an U.S. number at this time.

Pronouns

05

Please provide the pronouns you'd like your provider to use with you during session. You can update these at any time with Student Health Services.

Preferred Appointment Times

06

While SHS cannot guarantee a specific time or day will be available, knowing which times on specific days work best for your schedule can help ease the scheduling process

Description of your medical concern(s)

07

Share a little bit about the medical issue or concern(s) you have. This will help book your appointment appropriately and assist staff prioritize urgent visits.

Questions?

08

For non-urgent medical questions, please use your [Medicat Patient Portal](#) to contact SHS

For general questions you can contact us at health@risd.edu or by phone at 401 454-6625

Medicat Patient Portal

All RISD Students have a Mediat Patient Portal that is available for you to use at anytime for routine communication. Student Health Services will use your Mediat Portal:

- Discuss labs
- Conduct follow ups after appointments
- Upload and accept immunizations records

You can also use your [Medicat Patient Portal](#) to:

- Update your demographic information
- Update your insurance information
- Access your visit summaries and lab work results

