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# Sprintax Calculus Guide for RISD International Students

## What is Sprintax Calculus?

Sprintax Calculus is a software tool that helps international students at RISD determine:

- Your U.S. tax residency status
- If you qualify for tax treaty benefits
- Which tax forms you need to complete

Note: You need a U.S. Tax ID (SSN/ITIN) to claim treaty benefits.

## Getting Started

1. You'll receive an email from [no-reply@sprintax.com](mailto:no-reply@sprintax.com) with a unique link to create your password
2. Create a strong password (at least 8 characters with uppercase, lowercase, number, and special symbol)
3. Log in at <https://calculus.sprintax.com/>

## Completing Your Profile (4 Key Steps)

### 1. Residency Information

- Answer questions about:
  - U.S. citizenship/green card status
  - Your visa type (F-1, J-1, etc.)
  - Entry/exit dates to the U.S.
  - Days present in the U.S. each year
- You'll need your:
  - Passport
  - I-20 (for F-1 students) or DS-2019 (for J-1 students)
  - I-94 arrival record (get at <https://i94.cbp.dhs.gov>)

## 2. Personal Data

- Enter your:
  - Student ID (RISD ID)
  - SEVIS ID (from your I-20/DS-2019)
  - Foreign tax ID number (if you have one)
  - Answer student status questions

## 3. Contact Details

- Provide both your:
  - U.S. address
  - Foreign home address
- Choose which address should be used for mailing

## 4. Tax Forms Info

- Select the types of income you expect:
  - Scholarship/fellowship grants
  - On-campus employment
  - Other payments
- Enter estimated amounts for each income type


## Understanding Your Tax Status

After completing these steps, you'll see:

- Residency Summary: Determines if you're a "**resident**" or "**non-resident**" for tax purposes
- Tax Treaty Eligibility: Shows if you qualify for tax benefits from your home country's treaty with the U.S.

## How to Check Eligibility

1. Sprintax Calculus will determine if your country has a treaty.
2. If eligible, you'll see:
  - "Do you want to use this tax treaty exemption?" → Select "Yes"
  - Download Form 8233 or W-8BEN to claim treaty benefits.

 No treaty? You'll pay standard tax rates.

## Key Tax Forms You May Need

Form	Purpose	Required For
W-2	Reports wages & taxes withheld	On-campus/off-campus jobs
1042-S	Reports taxable scholarships/fellowships	If you received a stipend or grant
1099	Reports freelance/contract income	Independent work (e.g., tutoring, design gigs)
8843	Proves tax-exempt status	All F-1 students (even with \$0 income)
1040-NR	Federal tax return for nonresidents	If you earned U.S. income

## Getting Your Tax Forms

Depending on your situation, you may need to:

1. Download forms like:
  - Form 8233 (for treaty claims)
  - Form W-8BEN (for non-residents)
2. Sign them either:
  - Electronically through Sprintax, or
  - Print, sign manually, and upload
3. Submit to RISD payroll through the Documents Exchange feature

## Important Notes

- Update your profile if your visa status, address, or income changes

- Form 1042-S (year-end tax statement) will be available electronically if you consented
- Deadlines matter - complete this before your first paycheck

## Common Issues & Troubleshooting

- Forgotten Password? Use the "Forgot Password" link on the login page.
- Incorrect Residency Determination? Double-check your entry/exit dates and visa history. Contact support if errors persist.
- Missing Tax Forms? Ensure all questionnaire steps are completed (marked green).

## Need Help?

Contact:

- [Sprintax Support](#)
- [RISD International Student and Scholar Affairs](#)
- [RISD Student Employment](#)